Greatfield Big Local Partnership (GBLP) Steering Group

Tuesday 10 Jun 2025, 3.00-5.00pm

Minutes

**Present:-**

**Partnership voting members –**Janet Goforth (Chair), Lindsey Pearson (St Hilda’s), Thomas Sizer (Vice Chair), Allison Smith, Diane Thompson (St Stephen’s),

**Partnership non-voting members –** Angi Beckett (Secretary), Isabelle Tracy (Project Manager)

**Guest –** Ken Crichton (former member)

**Apologies –** Steve Alltoft (LTO), Kirsty Chapman, Kate Lightstead (LT)

**Non attendees –** Sophie Carrick

**1/. Welcome, apologies and Introductions.**

The Chair welcomed members and guests and made introductions.

Apologies were accepted from Steve, Kirsty and Kate.

**2/. Declarations of interest**

There were no declarations of interest.

**3/. Minutes (accuracy) from the meeting of 12 May 2025**

The spelling of Sue Guy to be amended to Su Guy.

With the above amendment, the minutes were accepted as a true and accurate record.

**4/. Action points/updates arising from minutes**

Action Point – write Action Point in full in future minutes – Angi

Action Point – Add deadlines to Action Points – Angi

Action Point – Angi to meet Tom next Tuesday at 9.30

Diane queried who should sign the offer to Probe as it should be signed by Probe. It was agreed that the Chair and Vice Chair should sign it.

Action Point – Isabelle to check with Steve.

**5/. Update from Project Manager – Isabelle**

Isabelle presented and explained to the group her draft work plan and weekly log (attached) which are a record of the planned work and achieved work. She invited members to comment at any stage.

Action Point – future documents to be dated – Isabelle

Janet offered to attend any meeting with Isabelle when she is available.

There is a lot happening during the summer holidays. Isabelle is looking at engagement with residents to see what they want. She will also ask what people remember of past activities for the historic record and what thoughts they have for the legacy of GBL.

Action Point – Isabelle to send updates to Members when she has anything to report.

Ken commented that Isabelle had created a lot of work for herself; others agreed that she could be overstretched and maybe less would be more achievable. Isabelle was aware that there was much to do in the next few months and was fine about the workload. It was suggested that the PTAs could help with summer activities to lighten the load. Partnerships are the key to achieving more and better.

Action Point – Isabelle will discuss the programme in more detail with any members if they require.

There will be a wallpaper timeline hung on the wall in St Stephen’s for people to add their memories and comments on to use as a basis for ‘The History’ of GBL. Allison suggested this could be merged into a history of Greatfield in general. While we need to create The History of GBL itself, it was generally accepted that it would be good to move forward with a general history for the legacy.

**6/. GBL Plaques**

Members discussed where the plaques should be placed to show where GBL had assisted projects. Suggestions included at St Hilda’s, St Stephen’s, on the bike project shed, Elmbridge Parade and Stonebridge Park.

Action Point – all members to consider other suitable locations and send these to Angi by next meeting.

Action Point – Angi to add to next meeting’s agenda to include what opportunities could we create to publicise the plaque placements – eg invite dignitaries, invite/send to local TV, local press etc

(Some projects were mentioned about which Angi had found no information – such as gardening and more training – Action Point – Angi and Allison to meet to discuss for the history project in the next 2 months.)

**7/. Governance**

Ken Crichton was voted back onto the Steering Group.

**8/. Local Trust Updates**

Isabelle reported that Kate was happy with what the Group was doing.

**9/. Finance Update**

Isabelle reported that Steve was putting in a claim to Local Trust tomorrow and that we would then be formally closed out.

**10/. Partner Updates**

St Hilda’s

Lindsey informed the Group that all was going well. Volunteers are doing a Learning Together course and were helping with the cooking for the meals – there are up to 40 at some meals. There is much happening such as clubs, police presence and council officers attending (Tues and Weds). There is much surplus food – it was suggested it could be put on FaceBook, which would help bring people into the church.

Bills for the building plans had been sent to Probe. They are awaiting the architect plans for the toilets.

Brownies and Guides are doing well and numbers are good.

The Choir is also doing well and singing at a Day of Seafarers on 25 June.

St Stephen’s

Diane informed the Group that some of the older children had not returned after the break largely due to exams and visiting the park so only 12 remained. The younger ones are still coming and all is going well. They have completed a sewing project of high quality work and will be looking for more funding. Funding had been obtained from Reckitt’s from which the blossom stickers had been obtained. Children are being fed daily and they could supplement the food for Scouts.

Scouts

Janet informed the Group that while Scouts are continuing, they have lost several girls but have new boy recruits. The camp at Raywell went well although Janet missed much of it due to illness. She was pleased to see that everyone else there helped out to cover supervision. There have been many activities including a trip to Barton, water activities, wild birds and a fire display, all of which have been enjoyed.

**11/. AOB**

Website

Angi presented the latest update of the website to Members. Many photos of events and activities have been added; Angi is keen to obtain some stories and text to explain the photos and demonstrate the impact the activities have had on residents.

Action Point – Members to consider what they can contribute and get in contact with Angi, preferably by the next meeting.

**12/. Date, time and location of next meeting**

**Tuesday 1 July, 3pm at St Stephen’s**

**Meeting closed at 4.52pm**